

Corporate Policy & Resources Committee Work Plan (as at 19 June 2024)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That Members note the contents of this report

Date	Title	Lead Officer	Purpose of the report	Date First Published
27 JUNE 2024				
27 Jun 2024	Budget and Treasury Monitoring Final Outturn 2023/2024	Sue Leversedge, Business Support Team Leader	This report sets out the final budget outturn position for revenue and capital spend 2023/2024.	15 May 2024
2 Sep 2024	Annual Treasury Management Report 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To report on Annual Treasury Management activities and prudential indicators for 2023/24 in accordance with the Local Government Act 2003	15 May 2024
27 Jun 2024	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24	03 April 2024
27 Jun 2024	WLDC Productivity Plan 2024	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents the Council's first annual Productivity Plan which, as part of a new requirement, all local authorities are required to submit to government for review by 19th July 2024, subject to member endorsement.	15 May 2024
18 JULY 2024				
18 Jul 2024	Food Waste Collections	Darren Mellors, Performance &	Supporting paper to request funding requirements for the scheme to allow	03 April 2024

Programme Manager for resources to be procured and a pilot to be undertaken.

18 Jul 2024	Street Naming and Numbering Policy	Daniel Reason, Senior Enabling Technology Officer	New SNN policy following approval of the SNN procedure in December 2023.	15 May 2024
18 Jul 2024	Fleet Vehicle Decarbonisation Strategy	Rachael Hughes, Head of Policy and Strategy	Operational strategy to support fleet replacement decisions.	15 May 2024
18 Jul 2024	Budget and Treasury Monitoring Qtr. 1 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st May 2024.	15 May 2024
18 Jul 2024	Unacceptable Customer Action Policy and Guidance	Lyn Marlow, Customer Strategy and Services Manager	Policy and Guidance around how to deal with the actions of customers who display unacceptable behaviours in their dealing with us causing heavy workload and stress for officers	
18 Jul 2024	Trinity Arts Northern Boundary Wall Report	Luke Matthews, Building Maintenance Technician	Trinity arts centre northern boundary wall repairs	15 May 2024
19 SEPTEMBER 2024				
19 Sep 2024	Trinity Arts Centre Business Plan	Cara Markham, Commercial Development Manager		15 May 2024
19 Sep 2024	Lea Fields Crematorium Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve a refreshed Crematorium Business Plan	01 November 2023
19 Sep 2024	ICT Policy Update	Cliff Dean, ICT Team Manager	Approval for the Information Systems Asset Management Policy, Monitoring Policy and the ICT Generative Artificial Narrow Intelligence, Large Language Model, Automation Policy	03 April 2024

17 OCTOBER 2024

14 NOVEMBER 2024

14 Nov 2024	Budget and Treasury Monitoring - Quarter 2 2024/2025 (1st April 2024 to 30th September 2024)	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 30th September 2024.	15 May 2024
14 Nov 2024	Proposed Fees and Charges 2025/2026	Sue Leversedge, Business Support Team Leader	Propose Fees and Charges to take effect from 1 April 2025.	15 May 2024

12 DECEMBER 2024

12 Dec 2024	Council Debts for Write Off 2024/25	Alison McCulloch, Revenues Manager	All council debts over £2,500 for write off by committee 2024/25	15 May 2024
27 Jan 2025	Local Council Tax Support Scheme 2025/26	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	To determine new council tax support scheme for 2025/26	15 May 2024

9 JANUARY 2025

13 FEBRUARY 2025

13 Feb 2025	Budget and Treasury Monitoring - Quarter 3 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st December 2024.	15 May 2024
13 Feb 2025	Corporate Policy and Resources Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out the draft Revenue Budget 2025/2026 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2025/2026. It also includes estimates to 2029/2030 to be included in the Medium Term Financial Plan	15 May 2024
