

Governance and Audit Committee Work Plan as at 13 January 2025)

Purpose:

This report provides a summary of items of business at upcoming meetings.

Recommendation:

1. That members note the contents of the report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
21 JANUARY 2025				
21 Jan 2025	Q3 Strategic Risk Report	Katy Allen, Corporate Governance Officer	Quarter three reporting of the Strategic Risk Register	18 November 2024
21 Jan 2025	Annual Governance Statement	Emma Foy, Director of Corporate Services and Section 151	to receive an update following the approval of the Annual Governance Statement in September	18 November 2024
21 Jan 2025	Contract Procedure Rules	Emma Foy, Director of Corporate Services and Section 151	To update on the contract management and financial procedure rules	18 November 2024
21 Jan 2025	ISA260 Audit Opinion	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the ISA260	18 November 2024
21 Jan 2025	Audited Statement of Accounts 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the Audited Statement of Accounts for 2023/24	18 November 2024
21 Jan 2025	Draft Treasury Management Strategy Statement 2025-26	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the draft Treasury Management report	18 November 2024
21 Jan 2025	Annual External Audit Report	Emma Foy, Director of	To present the External Auditor's	18 November

		Corporate Services and Section 151	Annual Report for 2023/24	2024
21 Jan 2025	Internal Audit Progress Report	Emma Foy, Director of Corporate Services and Section 151	To present the Internal Audit Progress Report	7 January 2025
21 Jan 2025	Review of Whistleblowing Activity	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To present the summary of whistleblowing activity 2023/24	18 November 2024
21 Jan 2025	Constitution Review - Outcome of the Legal Health Check of the Constitution and Arising Recommendations	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To receive the outcome of the legal health check of the Constitution and arising recommendations	18 November 2024
21 Jan 2025	Update on Fraud Risk Assessment and Counter Fraud and Anti-Bribery Work Plan	Emma Foy, Director of Corporate Services and Section 151	to provide an up to date position on recommendations arising from the Fraud Risk Assessment and to present the counter-fraud and anti-bribery work plan	18 November 2024
21 Jan 2025	Procurement Exceptions	Emma Foy, Director of Corporate Services and Section 151	To present a summary of procurement exceptions for the year to date	18 November 2024
11 MARCH 2025				
11 Mar 2025	Project and Programme Management Audit Findings	Darren Mellors, Performance & Programme Manager	Findings from the Project and Programme Management Audit undertaken by RSMUK.	18 November 2024
11 Mar 2025	Review of Local Code of Corporate Governance	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To review the local code of corporate governance	18 November 2024
11 Mar 2025	Risk Management Strategy	Emma Foy, Director of Corporate Services and Section 151	To present the Risk Management Strategy	18 November 2024

11 Mar 2025	Combined Assurance	Emma Foy, Director of Corporate Services and Section 151	Combined Assurance	18 November 2024
11 Mar 2025	Internal Audit Draft Annual Plan	Emma Foy, Director of Corporate Services and Section 151	Internal Audit Draft Annual Plan	18 November 2024
11 Mar 2025	Accounts Closedown 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	Accounts Closedown 2023/24	18 November 2024
11 Mar 2025	External Audit Strategy Memorandum	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	External Audit Strategy Memorandum	18 November 2024
22 APRIL 2025				
22 Apr 2025	Internal Audit Progress Report	Emma Foy, Director of Corporate Services and Section 151	Internal Audit Progress Report	18 November 2024
22 Apr 2025	Year End Review of Strategic Risks	Emma Foy, Director of Corporate Services and Section 151	Year End Review of Strategic Risks	18 November 2024
12 May 2025	Annual Review of Constitution and Monitoring Officer's Annual Report	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To receive the Annual Review of Constitution and Monitoring Officer's Annual Report	18 November 2024