



Annual Council

Monday, 12 May 2025

Subject: Appointment of Committee Chairmen and Vice-Chairmen for the 2025/26 Civic Year and to agree the normal commencement time for each Committee

Report by:

Monitoring Officer

Contact Officer:

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Purpose / Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees for the 2025/2026 Civic Year and determine the normal commencement time of each of the Committees.

RECOMMENDATION(S):

- (1) That Council appoint Chairmen and Vice-Chairmen, as detailed in Table 1 of the report, for the 2025/26 Civic Year to the following Committees: -
 - (a) Chief Officer Employment Committee
 - (b) Corporate Policy and Resources Committee
 - (c) Planning Committee
 - (d) Governance and Audit Committee
 - (e) Licensing Committee
 - (f) Overview and Scrutiny Committee
 - (g) Regulatory Committee
 - (h) Prosperous Communities Committee
 - (i) Standards Committee
- (2) That Council agree the normal commencement time for each of the above-named Committees in accordance with the schedule detailed in Table 1 of the report.

IMPLICATIONS

Legal:

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting.

Financial:

Special responsibility allowances are payable to Committee Chairmen and Vice-Chairmen at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council.

The Vice Chairmen for the Overview and Scrutiny Committee, the Governance and Audit Committee, and the Corporate Policy and Resources Committee share the allowance.

All payable Special Responsibility Allowances in this report can be met from existing budgets.

Staffing:

None directly arising as a result of this report.

Equality and Diversity including Human Rights:

None directly arising as a result of this report.

Data Protection Implications:

None directly arising as a result of this report.

Climate Related Risks and Opportunities:

None directly arising as a result of this report.

Section 17 Crime and Disorder Considerations:

None directly arising as a result of this report.

Health Implications:

None directly arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report:

Notices received from the Group Leaders on the allocation of Committee/ Sub Committee places – documents available from the Guildhall, Gainsborough (on request).

Risk Assessment:

N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Introduction

- 1.1 Following the Constitutional changes agreed in March 2019, Council are the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee, thereby avoiding the need for the traditional “mini-meets” following each Annual Council.
- 1.2 Council are also responsible for determining the normal commencement time for each of the Committees.
- 1.3 Council can also determine whether a Committee should have one or two Vice-Chairmen, no Committee is permitted to have more than two.
- 1.4 Table 1 below sets out the nominations for each available position and proposed commencement time for each Committee.
- 1.5 Counter nominations are acceptable, except in the case of the Chairman for the Chief Officer Employment Committee and the Corporate Policy and Resources Committee, which are chaired by the Leader of the Council or his nominee, as stated in the Constitution.

Table 1

Committee	Chairman	Vice Chairman/men	Normal Start Time
Chief Officer Employment Committee	Cllr M Westley	Cllr M Snee	Meetings convened as required
Corporate Policy & Resources Committee	Cllr T Young	Cllr P Swift Cllr M Westley	6.30pm
Planning Committee	Cllr M Boles	Cllr J Snee	6.30pm
Governance & Audit Committee	Cllr S Bunney	Cllr D Dobbie Cllr B Velan	2.00pm
Licensing Committee*	Cllr J Snee	Cllr M Snee	6.30pm**
Overview & Scrutiny Committee	Cllr P Howitt-Cowan	Cllr J Flear Cllr M Westley	6.30pm
Regulatory Committee*	Cllr J Snee	Cllr M Snee	6.30pm**
Prosperous Communities Committee	Cllr L Rollings	Cllr E Bailey Cllr T Young	6.30pm
Standards Committee	Cllr L Rollings	Cllr M Snee	Meetings convened as required

* Position must be held by same person

** Sub-Committees for these meetings will be convened as required and start times agreed per meeting.