

FEES AND CHARGES REPORT

APPENDIX 7 - ENVIRONMENT SERVICES

1. Service Description

The Environmental Regulatory Service has several Fees and Charges namely:

- **Statutory Fees**
 - Environmental Services – Part B installations & Mobile plant and solvent emission activities.
 - Environmental Services – Part A (2) installations & small waste incineration plant.
 - Private water Supply Work – all fees are set as a maximum charge.
 - Request for Information.
- **Non-Statutory Fees**
 - Health Certificate.
 - Food Advisory service.
 - Food Hygiene Re-inspection.

2. Prior years analysis, current financial year projections

The table below demonstrates the Environmental Protection Act income received by the service over the last 3 years and the forecast for 2025/2026.

Income achieved	2022/23 Actual (£)	2023/24 Actual (£)	2024/25 Actual (£)	2025/26 Forecast (£)
Environmental Protection Act Income	(6,475)	(6,631)	(6,160)	(7,500)
Budget	(7,500)	(7,500)	(7,500)	(7,500)
Income Achieved (Above)/Below Budget	1,025	869	1,340	-

Statutory Fees are set at a maximum and cannot be increased.

All works are charged based on the actual officer time taken up to the maximum cost that can be recovered. In the last 12 months, the maximum fee set by statute has been sufficient to cover costs.

Private Water Supply Work – This legislation does allow for total cost recovery, therefore the fees charged reflect the actual cost of providing this service.

Non-Statutory:

Non-Statutory Income generated for 2024/2025 totalled £1,747 (including health certificates). Included within this area is the provision for food hygiene re-visits which were introduced in 2018/2019 and are proposed to continue into future years.

3. Pricing

Statutory Fees

These charges are all set by the Department for Environment, Food and Rural Affairs (DEFRA). The charges for 2026/2027 are due to be reviewed in February 2026 and the schedule of charges will be updated to reflect any changes.

All works undertaken are charged on a case-by-case basis, costed on the actual time taken up to a maximum charge that is set by statute. In the last 12 months the maximum fee set by statute has been sufficient to cover costs.

Non-statutory Fees

An inflationary increase of 3.2%, rounded to the nearest pound, has been applied to all non-statutory fees as appropriate, to bring into line with available benchmarking data.

4. Understanding Customers and Markets

Most fees and charges are statutory and set by the Government and therefore there is limited scope to reflect market conditions.

Where development takes place or industry grows, there is scope for the customer base to increase. Proactive work regarding the identification of premises where fees may be charged is ongoing.

5. Proposed Charging

Statutory charges will be applied in accordance with legislation. Statutory charges are set by DEFRA and 2026/2027 rates are not released until February 2026. The fees and charges schedule will be updated to reflect any changes at that time.

Non-statutory amendments:

Non-statutory charges have been increased by 3.2%, rounded to the nearest pound, to reflect inflation and to bring into line with benchmarking data.

6. Impact on Medium Term Financial Plan (MTFP)

There is no forecast impact on the MTFP, based on the previous 3 years actual income received and forecast demand for 2026/2027.

	2026/27	2027/28	2028/29	2029/30	2030/31
Income Achieved	£	£	£	£	£
Current Budget in MTFP	(14,900)	(14,900)	(14,900)	(14,900)	(14,900)
Proposed Budget - Environment Services	(14,900)	(14,900)	(14,900)	(14,900)	(14,900)
Impact on MTFP 2026/27 Pressures/ (savings)	0	0	0	0	0

7. Recommendation

Members are requested to recommend to Council the charges for 2026/2027 as set out in the schedule below.

statutory/statutory range
non statutory

Prosperous Communities Committee

Environment Services Local Air Pollution

All charges are set by DEFRA

2025/26	Proposed Increase / (Decrease)		2026/27	VAT Amount	2026/27 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

	Application Fee								
STAT	- Standard Process		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00	OS
STAT	- Reduced fee activities		£155.00	0.0%	£0.00	£155.00	£0.00	£155.00	OS
STAT	PVR I and PVR II activities		£257.00	0.0%	£0.00	£257.00	£0.00	£257.00	OS
STAT	Vehicle refinishers, & Parts 2, 3, 4 reduced fee activity		£362.00	0.0%	£0.00	£362.00	£0.00	£362.00	OS
STAT	- Mobile Screening and crushing plant		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00	OS
STAT	- For the third to seventh applications		£985.00	0.0%	£0.00	£985.00	£0.00	£985.00	OS
STAT	- For the eighth and subsequent applications		£498.00	0.0%	£0.00	£498.00	£0.00	£498.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.									
STAT	Late Application Fee Schedule B reduce fee activity		£71.00	0.0%	£0.00	£71.00	£0.00	£71.00	OS
STAT	Late Application for other Part B activity or any other solvent emission		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00	OS
STAT	Late Application for Mobile Plant		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00	OS
STAT	Late Application Fee Schedule B Vehicle refinishers or any other Part B		£279.00	0.0%	£0.00	£279.00	£0.00	£279.00	OS
STAT	Annual Subsistence Fee -Standard Process	Low	£772.00	0.0%	£0.00	£772.00	£0.00	£772.00	OS
STAT		Medium	£1,161.00	0.0%	£0.00	£1,161.00	£0.00	£1,161.00	OS
STAT		High	£1,747.00	0.0%	£0.00	£1,747.00	£0.00	£1,747.00	OS
An additional charge of £104 for Low, £156 for Medium and £207 for High applies to the above where the permit is for a combined part B and waste installation.									
STAT	- Reduced fee activities	Low	£79.00	0.0%	£0.00	£79.00	£0.00	£79.00	OS
STAT		Medium	£158.00	0.0%	£0.00	£158.00	£0.00	£158.00	OS
STAT		High	£237.00	0.0%	£0.00	£237.00	£0.00	£237.00	OS
STAT	- PVR I & II Combined	Low	£113.00	0.0%	£0.00	£113.00	£0.00	£113.00	OS
STAT		Medium	£226.00	0.0%	£0.00	£226.00	£0.00	£226.00	OS
STAT		High	£341.00	0.0%	£0.00	£341.00	£0.00	£341.00	OS
STAT	- Vehicle refinishers	Low	£228.00	0.0%	£0.00	£228.00	£0.00	£228.00	OS
STAT		Medium	£365.00	0.0%	£0.00	£365.00	£0.00	£365.00	OS
STAT		High	£548.00	0.0%	£0.00	£548.00	£0.00	£548.00	OS
STAT	- Mobile Screening and crushing plant 1st to 2nd Permits	Low	£626.00	0.0%	£0.00	£626.00	£0.00	£626.00	OS
STAT		Medium	£1,034.00	0.0%	£0.00	£1,034.00	£0.00	£1,034.00	OS
STAT		High	£1,551.00	0.0%	£0.00	£1,551.00	£0.00	£1,551.00	OS
STAT	- Mobile Screening and crushing plant 3rd to 7th Permits	Low	£385.00	0.0%	£0.00	£385.00	£0.00	£385.00	OS
STAT		Medium	£617.00	0.0%	£0.00	£617.00	£0.00	£617.00	OS
STAT		High	£924.00	0.0%	£0.00	£924.00	£0.00	£924.00	OS
STAT	- Mobile Screening and crushing plant 8th and Subsequent permits	Low	£198.00	0.0%	£0.00	£198.00	£0.00	£198.00	OS
STAT		Medium	£314.00	0.0%	£0.00	£314.00	£0.00	£314.00	OS
STAT		High	£473.00	0.0%	£0.00	£473.00	£0.00	£473.00	OS

All charges are set by DEFRA

2025/26	Proposed Increase / (Decrease)		2026/27	VAT Amount	2026/27 Charge Inc. VAT	VAT Rate
£	% Type	or £	£	£	£	

	Application Fee for Part A(2) Activity							
STAT	For Each Part A(2)		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00 OS
STAT	SWIP (Small Waste Incineration Plant Installation)		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00 OS
STAT	Mobile Small Waste Incineration Plant		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00 OS
STAT	Late Fee Application Part A(2)		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00 OS
STAT	Variation of Part A(2) Permit		£1,368.00	0.0%	£0.00	£1,368.00	£0.00	£1,368.00 OS
STAT	Subsistence Charge for Part A(2)	Low	£1,343.00	0.0%	£0.00	£1,343.00	£0.00	£1,343.00 OS
STAT		Medium	£1,507.00	0.0%	£0.00	£1,507.00	£0.00	£1,507.00 OS
STAT		High	£2,230.00	0.0%	£0.00	£2,230.00	£0.00	£2,230.00 OS
	Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £104 applies.							
	<u>Transfer and Surrender</u>							
STAT	Transfer Schedule B Part B Reduced Fee Activity	Total Transfer	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00 OS
STAT	Transfer Schedule B Part B Reduced Fee Activity	Partial Transfer	£47.00	0.0%	£0.00	£47.00	£0.00	£47.00 OS
STAT	Transfer Schedule B Part B Any Other Part B or Solvent Emission Activity	Total Transfer	£169.00	0.0%	£0.00	£169.00	£0.00	£169.00 OS
STAT	Transfer Schedule B Part B Any Other Part B or Solvent Emission Activity	Partial Transfer	£497.00	0.0%	£0.00	£497.00	£0.00	£497.00 OS
STAT	Joint Application to Transfer Part B Mobile Plant		£53.00	0.0%	£0.00	£53.00	£0.00	£53.00 OS
STAT	Surrender Part B Permit		£0.00	0.0%	£0.00	£0.00	£0.00	£0.00 OS
STAT	Part A(2) Total Transfer		£235.00	0.0%	£0.00	£235.00	£0.00	£235.00 OS
STAT	Part A(2) Partial Transfer		£698.00	0.0%	£0.00	£698.00	£0.00	£698.00 OS
STAT	Part A(2) Surrender Permit		£698.00	0.0%	£0.00	£698.00	£0.00	£698.00 OS
STAT	Part A (2) where the substantial change results in SWIP		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00 OS
	<u>Substantial Change</u>							
STAT	Reduce Fee Activity		£102.00	0.0%	£0.00	£102.00	£0.00	£102.00 OS
STAT	Other Part B or Solvent Emission Activity		£1,050.00	0.0%	£0.00	£1,050.00	£0.00	£1,050.00 OS
STAT	- Standard process where the substantial change results in a new PPC activity		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00 OS
STAT	- New operator at low risk reduced fee		£78.00	0.0%	£0.00	£78.00	£0.00	£78.00 OS
STAT	Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.							
STAT	Reduced Subsistence Charge		£52.00	0.0%	£0.00	£52.00	£0.00	£52.00 OS
STAT	Late Fee Payment of Subsistence Fees		£52.00	0.0%	£0.00	£52.00	£0.00	£52.00 OS

Prosperous Communities Committee

Environment Services Local Air Pollution continued

			2025/26	Proposed Increase / (Decrease)		2026/27	VAT Amount	2026/27 Charge Inc. VAT	VAT Rate	
**Statutory charges are set by DEFRA			£	% Type	or £	£	£	£		
NON STAT	**Request for Information / Document	Minimum per request plus cost of materials	£86.00	3.5%	£3.00	£89.00	£0.00	£89.00	OS	
NON STAT	Disclosure where Charging is Permitted	Thereafter per hour	£51.00	3.9%	£2.00	£53.00	£0.00	£53.00	OS	
NON STAT	Health Certificates		£69.00	2.9%	£2.00	£71.00	£0.00	£71.00	OS	
NON STAT	Food Premises Register	Per page	£3.00	0.0%	£0.00	£3.00	£0.00	£3.00	OS	
NON STAT	SFBB Pack	(including diary)	£13.33	6.3%	£0.84	£14.17	£2.83	£17.00	S	
NON STAT	Diary Refill		£7.50	3.3%	£0.25	£7.75	£1.55	£9.30	S	
STAT	Private Water Supply Work	Investigatory and Ad hoc Private Water Supply work. Hourly Charge	£57.91	0.0%	£0.00	£57.91	£0.00	£57.91	OS	
STAT		Risk Assessments for Regulations 8,9 or 10. Max. Charge	£600.00	0.0%	£0.00	£600.00	£0.00	£600.00	OS	
		Analysing a sample:-								
STAT		Full Laboratory Costs	as per laboratory costs				as per laboratory costs	£0.00	£0.00	OS
STAT		Full Courier Charges	as per laboratory costs				as per laboratory costs	£0.00	£0.00	OS
NON STAT	Public Health Exhumation		£1,163.00	3.2%	£37.00	£1,200.00	£0.00	£1,200.00	OS	
NON STAT	Food Advisory	Charge for a visit (up to a maximum 2 hours contact time)	£199.17	2.9%	£5.83	£205.00	£41.00	£246.00	S	
NON STAT		Charge for additional hours	£64.17	2.9%	£1.83	£66.00	£13.20	£79.20	S	
NON STAT	Food Hygiene Rating Scheme	Re-inspections	£206.00	3.4%	£7.00	£213.00	£0.00	£213.00	OS	
NON STAT		Additional inspections (outside routine plan)	£206.00	3.4%	£7.00	£213.00	£0.00	£213.00	OS	
STAT	** Health Act 2006	Smoking in a smoke free place	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS	
STAT		Failure to display no smoking sign	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS	
STAT	Environment Act 2021	Penalty for emission of some in smoke control areas	£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS	