



Annual Council

11 May 2026

Subject: Appointment of Committee Chairmen and Vice-Chairmen for 2026/2027 Civic Year and to agree the normal commencement time for each Committee

Report by:

Monitoring Officer

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Executive Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees for the 2026/2027 Civic Year and agree the normal commencement time of each of the Committees.

Appendices to Report

- None

RECOMMENDATION(S):

- (a) That Council appoint Chairmen and Vice-Chairmen, for the 2026/27 Civic Year to the following Committees: -
- (a) Chief Officer Employment Committee
 - (b) Thriving Council Committee
 - (c) Thriving Places Committee
 - (d) Thriving People Committee
 - (e) Planning Committee
 - (f) Governance and Audit Committee
 - (g) Licensing Committee
 - (h) Overview and Scrutiny Committee
 - (i) Regulatory Committee
 - (j) Standards Committee

- (b) That Council agrees the normal commencement time for each of the above-named Committees in accordance with the schedule detailed in Table 1 of the report.

1. Introduction

- 1.1 In accordance with the Constitution, the Full Council is the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee.
- 1.2 The Full Council is also responsible for determining the normal commencement time for each of the committees.
- 1.3 Table 1 below sets out the nominations for each available position and proposed commencement time for each Committee. It is being proposed that the Governance and Audit Committee commencement time moves to 6.00pm as opposed to 2.00pm.
- 1.4 Counter nominations are acceptable at the meeting, except in the case of the Chairman for the Chief Officer Employment Committee and the Thriving Council Committee, which are chaired by the Leader of the Council or their nominee, as stated in the Constitution.

Table 1

Committee	Chairman	Vice Chairman	Normal Start Time
Chief Officer Employment	(Leader or Leader's Nominee) Councillor	Councillor	Meetings convened as required
Thriving Council	(Leader or Leader's Nominee) Councillor	Councillor	6.30pm
Thriving Places	Councillor	Councillor	6.30pm
Thriving People	Councillor	Councillor	6.30pm
Planning	Councillor	Councillor	6.30pm
Governance & Audit	Councillor	Councillor	6.00pm
Licensing*	Councillor	Councillor	6.30pm**
Overview & Scrutiny	Councillor	Councillor	6.30pm**
Regulatory*	Councillor	Councillor	6.30pm**
Standards	Councillor	Councillor	6:00pm

* Position must be held by same person

** Sub-Committees for these meetings will be convened as required and start times agreed per meeting.

(2) Alternative Options

	Option	Rational for not recommending
1	To not appoint Chairmen/ Vice Chairmen	Each Committee would have to agree a Chairman for the meeting only as and when each committee met – whilst this legally can be done, it is impractical and provides no political lead with which officers can work.

ASSOCIATED IMPLICATIONS

Legal:

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting as per the Constitution.

Financial: FIN/25/27/SSc

Special Responsibility Allowances (SRAs) are payable to Committee Chairmen and Vice-Chairmen at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council.

The current Administration has expressed the wish that no Councillor shall be awarded more than one SRA, and that no Committee shall have more than one Vice-Chairman

All payable Special Responsibility Allowances in this report can be met from existing budgets of £74.1k for 2026/27.

Staffing:

None directly arising as a result of this report.

LGR implications:

None directly arising as a result of this report.

Equality and Diversity including Human Rights:

None directly arising as a result of this report.

Data Protection Implications:

None directly arising as a result of this report.

Climate Related Risks and Opportunities:

None directly arising as a result of this report.

Section 17 Crime and Disorder Considerations:

None directly arising as a result of this report.

Health Implications:

None directly arising as a result of this report.

Risk Assessment:

None directly arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report:

Nominations received from Administration.

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No